

**Minutes of the meeting of the Worksop Charter Trust.
7th December, 2020.**

**Present: Cllrs. D. Pressley, D. Merryweather, S.Fielding, J.Potts,
K.Greaves, S.Greaves, T. Eaton, C.Tingle, J.Shephard.**

1. Apologies: Neil Sanders, Julie Leigh.
2. Declaration of Interest. NONE
3. Minutes of the meeting held on 28th October,2020.
4. Matters arising: NONE
5. Clerks Post:

Introduction from the Mayor introducing Cllr. Simon Greaves (Leader of the Council)

To give a presentation regarding the Timeline and process appointing the new Clerk. Simon outlined the trail of events including the report from Steve Brown concerning the functions of the Clerk including the Pay Scale.

Jo White proposed that the post of Clerk should be re-advertised to keep transparency within the Trust.

This was seconded by Dave Pressley and Debbie Merryweather. All agreed.

It was agreed also that the closing date would be on the 31st December,2020. The shortlisting 7th January,2020 and the Interview 14th January,2020 with a meeting of the Trustees as soon as possible.

David Pressley suggested an Interim appointment of post of Clerk,

Jo White seconded . All agreed.

Chair to send out the advertisement to NALC, BCVS and BDC.

It was discussed that the questions for the Interview be related to the Personal specification and Equal Opportunities adhered to.

Meeting closed : 6-50pm