

Minutes of the Meeting of Worksop Charter Trustees held on 4th September 2017.

Present:

Councillors Fielding, Pressley, Greaves, Potts, Merryweather, Richardson, Entwistle and White.

M Welch (Clerk)

Apologies

Apologies had been received from Councillors Greaves and Shepherd.

1. Minutes of the Annual Meeting

Councillor Merryweather proposed the minutes be accepted as a true and correct record, seconded by Councillor Richardson and unanimously agreed.

2. Audit

The internal audit discussed at the last meeting has been carried out. The Mayor proposed the accounts be approved and forms signed, seconded by Councillor Merryweather the forms can now be sent to the external auditors. It was agreed that financial arrangements need improving so that we have an audit trail in future.

3. Charter Day

The working group had met with Phil Jackson and reported that the Craft Fair was fully booked. Quotes have been obtained for insurance to provide full cover. Music and stalls have been organised although the afternoon tea has still to be arranged and suggestions were made. It was unanimously agreed that the working party should make the necessary arrangements.

Councillor Merryweather asked about the fair to draw children however it had not been possible and it was suggested that local entertainers may be an alternative the working party will look into this further.

Councillor White asked about publicity as last year emails were sent out but schools had not been contacted. Posters are being arranged and the event will be advertised on facebook and in the Worksop Guardian. The Mayor will email updates to all members and the publicity will be sent out as soon as possible.

A business in Retford has offered to set a Charter website up free of charge and it was agreed to take this offer up and use it to promote the event.

It was agreed to look further into the names of the forgotten and the Mayor will look into this further and also discuss with Steve Brown refurbishing the Passchendaele memorial. Councillor Entwistle suggested that the display case at the Town Hall could be used for commemoration. He passed round a blue plaque to promote famous local people unfortunately the homeowner for this particular one has changed his mind about having it on his home. It was suggested we need to think on and put something in Worksop Life to put it to the public, all agreed that the mayor should sort it out with the clerk.

4. Cheques

Cheques were signed for J Haddon (audit) and hire of Town Hall.

A cheque has been received from the Sherwood Foresters for the memorial as well as a private donation.

The meeting closed at 6.40 p.m.

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