

# **Minutes of the Annual Meeting of Worksop Charter Trustees held on 21st May 2018.**

## **Present:**

Councillors Brett, Pressley, Greaves, Fielding, Greaves, Leigh, Richardson and White.

M Welch (Clerk)

## **Apologies**

Apologies were received from Councillor Entwistle.

### **1. Minutes of the last meeting**

Councillor Pressley proposed the minutes be accepted as a true and correct record, seconded by Councillor Fielding and unanimously agreed.

### **2. Election of Chairman**

Councillor White nominated Councillor Richardson as Mayor, seconded by Councillor Brett and all in favour.

### **3. Election of Vice-Chairman**

Councillor K Greaves nominated Councillor Dean as Deputy Mayor, seconded by Councillor Fielding and unanimously agreed

### **4. Charter Day**

Charter Day will be 8<sup>th</sup> September, Councillor White explained that Philip Jackson did not realise it was this date.

It is possible there will be a cycling event coming through on this date but it will not be known until just before the event.

Councillor S Greaves said we should commission the museum but in terms of delivery needed to know who would do what and suggested a theme of sport in the community. It was agreed to commission the museum to do a display in the town hall and to wrap around sports and heritage. Dean Priory will be open for tours on 8<sup>th</sup> September.

Councillor Fielding was asked to book the band and traffic closure on the day was also discussed.

Worksop Town Football Club is the second oldest, it was suggested they may like to do something in the square. They have a historian collecting memorabilia which he may like to display also the gym may do something, Councillor Leigh offered to contact BPL and see what they are up for. Andy Bishop has done things before and might do again Councillor K Greaves will have a word with him. It was agreed that we would want the square and need to book it.

Councillor Fielding had quotes for publicity which were circulated and she will email it out to councillors, this gave hourly rates and it was felt we needed a job price. Councillor S Greaves suggested we say to Bassetlaw we would like to sort this event if we give you this money what do we get. Councillor White suggested a big screen could be a backdrop in the square for people to watch the cycle event. Councillor Richardson thought that people had got to be asked to be involved in it they need to say what they would like. Councillor Leigh suggested a timeline for the event to be kept updated.

The cycle event may not happen on this date and Councillor White suggested we provisionally book everything and change the date if necessary as the support for both if they coincide would be good. Councillor White asked about getting other groups involved and it was agreed to get the children involved on 8<sup>th</sup> anyway, Councillor Leigh will contact the dance group and triathlon group.

The National Trust wanted to be involved and would need to know now Councillor Fielding agreed to contact Trevor at Clumber. Councillor Richardson will contact the museum and book the town hall.

It had been suggested we have a bar and was agreed this was a good idea, Councillor Brett will contact The Dukeries and enquire about a barbecue and to also enquire if Thai street food may be available.

St John's Ambulance will be needed for First Aid, Councillor Fielding has the details. It was unanimously agreed to commission the council to do Health and Safety the clerk was asked to write to Julie Foye.

## **5. Robes**

There was discussion about new robes and it was unanimously agreed that it would not be appropriate to purchase new robes. A junior badge and ribbon would be needed Councillor Fielding will speak to the school council and Councillor Richardson will speak to the junior school.

## **6. Poppies on Lamp posts**

Poppies and the idea of putting them near where people lived was discussed. Ady Platt would like to meet us and has a list of where people lived. Councillor White suggested we commission the council to put poppies up for us, this was agreed. The suggested donation is £3 per poppy.

## **7. Audit**

The accounts were brought to the last meeting and have been sent to the auditor on time. Councillor Fielding proposed the accounts seen previously be accepted, seconded by Councillor K Greaves and all agreed.

## **8. Cheques to be signed**

M Welch salary £50.80 Councillor White proposed this be signed when the cheque book is back from the auditor, seconded by Councillor Leigh.

The clerk has given given some invoices this evening from Mr Jackson from the business forum who said some were incorrect, these were looked at but have been changed. The clerk was asked to see if she can clarify the position with Karen Kelk.

It was suggested we look at increasing the signatories on the account.

## **9. Dates of meetings**

18<sup>th</sup> June

2<sup>nd</sup> July

The meeting closed at 7p.m.