

## **Minutes of the Meeting of Worksop Charter Trustees held on 19<sup>th</sup> November 2018.**

### **Present:**

Councillors Richardson, K Greaves, Fielding, S Greaves, Pressley, Shepherd, White and Merryweather.  
M Welch (Clerk)

### **1. Apologies**

Apologies had been received from Councillors Leigh, Rhodes, and Entwistle.

### **2. Declarations of interest**

There were no declarations of interest.

### **3. Minutes of the Meetings held on 24<sup>th</sup> September**

The minutes had been circulated and were accepted as a true and correct record.

### **4. Donation to Markets**

A breakdown of expenditure for the markets had been received and was discussed in detail. Enquiries had been made with both NALC and the auditor as to whether the donation could be made and it appears to meet the regulations. Councillor Pressley proposed we donate £1500, seconded by Councillor S Greaves with all in favour, members agreed that it should be stipulated that there should be recognition of the funding from the Charter Trustees and Councillor Richardson will make sure it appears on the printed documents.

### **5. Charter Day**

The Charter Day was discussed. The mayor has been chased for unpaid invoices that Phil should have dealt with as BID agreed to pay them but they have not been submitted he still has them. Councillor S Greaves suggested that if they were not submitted tomorrow they should be forwarded to the clerk who could send them directly to BID explaining that we understood that Phil had submitted them and realise he hasn't, this was unanimously agreed.

### **6. Cheques to be signed**

Cheques were signed for clerk's salary £58.32, St John Ambulance £360, Came and Co. Ltd. £330 and Christmas Markets £1500.

### **7. Bank Mandate**

The mandate is still being amended. The clerk asked about the whereabouts of the statements and it was agreed that a signatory will go to the bank and find out where they are going and request copies.

### **8. Clerks Salary**

A cheque was signed.

### **9. Insurance**

The quote for £344 74 and policy details have already been circulated, there is an additional discount to £330 for a three- year commitment. Councillor Merryweather proposed the three- year policy be accepted, seconded by Councillor White and unanimously agreed.

### **10. Dates of Meetings**

The next meeting will be Monday 21<sup>st</sup> January 2019.

The meeting closed at 6.35 p.m.