

Worksop Charter Trustees

Annual General Meeting

Meeting held Monday 16th May 2016

Worksop Town Hall –Ceres Suite

Present – G. Jones, C. Entwistle, M. Richardson, K. Greaves, S. Fielding, D. Pressley, S. Greaves, J. Leigh, J. White, J. Potts, S. Potter (clerk)

Apologies – D. Merryweather

The meeting was opened by G. Jones who welcomed everyone to the meeting.

1. **Election of Chairperson/Mayor**

JW proposed Gwynneth Jones for Chairperson/Mayor

Seconded KG – outcome carried

2. **Election of Vice Chairperson/Mayor**

DP proposed Sybil Fielding

Seconded D Pressley- outcome carried.

3. **Election of treasurer**

DP proposed Cliff Entwistle

Seconded Sybil Fielding -outcome carried.

4. **Treasurer's Report** - £6,026.70p as of May 5th 2016

5. **Appointed Clerk** - Sally Potter Agreed -Two Hundred Pounds per Annum

Minutes of the meeting held Jan 28th 2016 – read and discussed

6. **Matters Arising from meeting held Jan 28th**

GJ read a paragraph from the constitution stating "it was against the constitution if the term Mayor (in name only) was not upheld.

–Outcome it was adopted that the term Mayor will now be used.

- b) Councillor D. Pidwell, named on the minutes Jan 28th, represents a Carlton in Lindrick ward, therefore not eligible to attend this meeting.
7. **Meeting continued** – The Mayor (GJ) stated when in a discussion around the promotion of the Charter Trustees, that the Trustees could not become a grant making body, but could commission promotions in line with the constitution, if the committee so required. JW welcomed the idea of involving school children with any promotion of the Charter Trustees; however could the business community be considered to assist any promotions, as the Business Forum had similar goals to the Trustees in preserving and encouraging the town to be a vibrant, lively centre, where people can live, shop, be entertained and businesses could thrive. It was discussed amongst the Trustees around arranging a meeting with the Business Council, and how many Trustees would have to be present at such a meeting. GJ stated a quorum of Trustees would need to be in attendance for any discussion.
8. MR understood that the Business Forum was considering a beach scene to be established in the Council Square for the summer, and could the Trustees offer any assistance. KG could not remember the exact dates the beach scene was to be established but suggested all town councillors should be encouraged to support the Business Forum with this event, and help promote the occasion, by leafleting and giving information out. GJ reiterated that the Trustees could not be seen to be undertaking monetary support in a form of a grant but giving out information may be possible.
9. JW reasoned that the analysis of promotion/commissioning could be argued that the Trustees first commission a body to undertake an event then assist only afterwards.
10. JL requested guidance about posters and advertising for an event, as this needs monitoring around the town, and who takes the responsibility for advertisement, and the subsequent removal of it. MR stated the need to avoid fly posting.

not to forget other groups such as the Lions, who do an enormous amount of charity work and raise lots of money for local groups. The Lions are in need of a new Christmas sleigh that the use to raise funds for such work.

12.JL debated that if the Trustees commission any group, and if this was the case, would they be able to measure how many people attended the event? What difference did it make to Worksop?

13.CE reiterated about the Trustees having to steer and being able to commission only and not be a grant making body. CE read out an email from Stephen Brown received on May 9th

14.From Stephen Brown

to Gwynneth, Carolyn, Cliff

Hi

We have various conversations about the powers and duties of Charter Trustees. At the moment they are extremely limited and really relate just to maintain the civic regalia. The legislation acknowledges Trustees were created to maintain the historical link with the former Borough areas, so there should be scope to facilitate that.

There does need to be a balance and Charter trustees should not fall in the role of becoming Town Councils by default. So it is clear that trustees should not be providing or funding, in any way, services. I do believe they could "commission" activities. They need to avoid being seen as a source of grant aid.

Here are some initial proposals that could give you a bit of a leeway, but with tight parameters.

- 1) to promote the historical links and traditions of the former Borough
- 2) to support activities that enhance the links
- 3) to support activities of the Mayor/ Chair in conjunction with those roles

of the Trustees to be a grant making body. They may commission activities that promote these aims but they will not fund funding requests if even if they relate to the objectives.

Steve

15. DP suggested the Trustees concentrate, at the moment, on the precept, insurance of the regalia and cleaning of the regalia. DP stated that the regalia will never be replaced, and the Trustees never explain who they are, what they are about and their connection with the town, including the promotion of the council square. DP proposed a press release to promote the Charter Trustees and the historical regalia. **Action- Insurance and cleaning of regalia, plus press release**
16. CE remarked that maybe the Worksop Trustees could contact the Retford Trustees to enquire what they do, and the activities they undertake
17. MR spoke about the historic side of Worksop, and its importance to the town, and not to lose what happened in the town, and the need to recreate what happened in Worksop. Was it possible to get the youngsters involved, so all the history of the borough was not lost.
18. JP debated that it was too short notice for the schools to get involved with activities, with the school summer holidays and the need to be in contact before the schools break up.
19. JW advocated focusing on the Charter day and maybe commission the business forum to see what they come back to the Trustees with.
20. SG supported JW and advised in his opinion that the Business Forum were a very good group, they think ahead, the Trustees need to get them on board early, because they are already planning/thinking about Christmas.
21. JL maintained the Trustees should concentrate on promoting the history of Worksop.
22. SF stated that, if possible, to focus on the 85th Charter Day, as it will be another few years before the town gets chance to celebrate again.
23. JP remarked that where the Regalia were displayed it was not easy for members of the public to view it.

- regalia was placed was going to be revamped, but not sure when.
25. DP suggested placing the regalia in the Ceres suit.
 26. SG remarked that he did not expect any decision about the redecoration/revamp before Oct, or where the regalia would be placed, therefore the trustees may consider not having the regalia cleaned for the next few months, but expects the officers would be mindful of where best to place the regalia once moved, in the meanwhile could the schools be contacted and put on a series of visits to learn about the regalia, and build upon the history of it, in addition to contacting the business forum.
 27. SF also suggested contacting other groups such as the Scouts, Guides, and Cadets be all embracing.
 28. SG thought that drafting a letter to all groups looking for them to take interest in the Regalia. – **Action -draft a letter to groups**
 29. JL suggested contacting Focus on Young People – **Action- contacting Focus on Young People**
 30. Mayor was willing to contact the schools - **Action- contact schools**
 31. CE supported JW about the Business Forum linking in.
 32. Mayor asked who was willing to attend an extra meeting and bringing ideas discussed forward. **Action- all Trustees willing to attend – meeting arranged July 1st 4pm**
 33. DP decided the Trustees have to find out how much the insurance of the regalia will cost, how much cleaning will cost – **Action- cost of insurance/cleaning**
 34. A.O.B. – the Trustees have been invited to A. G. M. for all the countries Charter Trustees, 13 left in the whole country, which is to be held locally Retford, June 10th willing to attend- **Action- Mayor, JW, JP, MR, SP to attend**
 35. Meeting closed 8pm – date of next meeting Sept 7th